

**MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES**  
**Monday, May 8th, 2023**

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, May 8, 2023, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

**Board member(s) present:** David Watts, Chairman  
Penni Windsor, Vice Chairman  
Tim White, Secretary  
Michael Clay, Board Member  
Bill Stricklend, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne.

**I. CALL TO ORDER**

Chairman David Watts called the meeting to order.  
Chairman David Watts asked everyone to stand for prayer and the Pledge of Allegiance.

**II. INVOCATION**

Vice Chairman Penni Windsor offered the invocation.

**III. PLEDGE OF ALLEGIANCE**

Board Member Bill Stricklend led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chairman David Watts asked for a motion to approve the meeting agenda. Vice Chairman Penni Windsor made a motion to approve the agenda. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

**V. APPROVAL OF MINUTES**

Chairman David Watts asked for a motion to approve the minutes of the Regular Board meeting held on Tuesday April 18th, 2023. Vice Chairman Penni Windsor made a motion to approve the minutes. Board Member Bill Stricklend seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman David Watts asked for a motion to approve the minutes of the Public Hearing held on Tuesday April 18th, 2023. Vice Chairman Penni Windsor made a motion to approve the minutes. Board Member Bill Stricklend seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

**VI. PUBLIC COMMENTS**

Chairman David Watts asked for Public Comments. – There were none.

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS –**

**Commission** – Chairman David Watts asked for a motion to approve request from District 4 Commissioner Joey Baker to change an Equipment Operator I (Grade 105) to an Equipment Operator Technician position (Grade 104). Board Member Bill Stricklend made the motion, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.

**Personnel** – Chairman David Watts asked for a motion to approve request from Personnel Administrator Christy Kelley to attend the AAPPA annual conference in Point Clear, AL, August 16<sup>th</sup> – 18<sup>th</sup>, 2023. Vice Chairman Penni Windsor made the motion. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Personnel** – Chairman David Watts asked for a motion to approve starting the process of making changes to the current pay plan and performance evaluations for the proposed Performance Pay Plan. Secretary Tim White made the motion. Board Member Bill Stricklend seconded the motion. The motion was carried by voice vote with one “nay” votes being cast by Vice Chairman Penni Windsor.

**IX. Legal Update –**

Board Attorney Jeffrey McLaughlin stated there was nothing to report at this time.

**X. Staff Report –**

Personnel Administrator Christy Kelley provided a Personnel Update.

<u>New Hires</u>		Hire Date	Step Hired At
Matthew Hamrick	Accountant – Commission Office	04/17/2023	110-2
Larry Griffith	Equipment Oper I – Dist. 4 (Temp)	05/01/2023	105-1

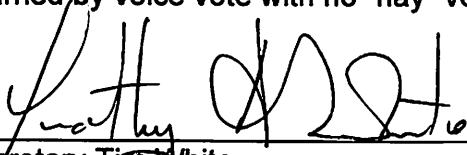
<u>Terminations</u>		Termination Date
Larry Washburn	Equipment Oper I – Dist. 2	04/25/2023
Joshua Davis	Corrections Officer	04/28/2023

**Local Government Wellness Screening**

An on-site wellness screening will be held on Thursday, May 18<sup>th</sup> 8:00 a.m. to 1:00 p.m. in the Commission chambers.

**XI. ADJOURNMENT**

Chairman David Watts asked for a motion to adjourn the Personnel Board meeting. Board Member Bill Strickland made the motion, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.



Secretary Tim White  
Marshall County Personnel Board  
Meeting Date: May 8<sup>th</sup>, 2023

6-12-2023

Date