

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, February 13th, 2023

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 13, 2023, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

**Board member(s) present:** Penni Windsor, Vice Chairman  
Tim White, Secretary  
Michael Clay, Board Member  
Bill Stricklend, Board Member

**Board member(s) absent:** David Watts, Chairman

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne.

## I. CALL TO ORDER

Vice Chairman Penni Windsor called the meeting to order.

Vice Chairman Penni Windsor asked everyone to stand for prayer and the Pledge of Allegiance.

## II. INVOCATION

Secretary Tim White offered the invocation.

## III. PLEDGE OF ALLEGIANCE

Board Member Michael Clay led the Pledge of Allegiance.

## IV. APPROVAL OF AGENDA

Vice Chairman Penni Windsor asked for a motion to amend the meeting agenda to add 11.7.4 Emergency Closing. Board member Michael Clay made a motion to amend the agenda. Secretary Tim White seconded the motion. The motion was carried by voice vote with (2) two "yea" and (1) one "nay" vote being cast. Board Member Bill Stricklend opposed.

Vice Chairman Penni Windsor asked for a motion to approve the meeting agenda as amended. Board member Michael Clay made a motion to approve the amended agenda. Secretary Tim White seconded the motion. The motion was carried by voice vote with (2) two "yea" and (1) one "nay" vote being cast. Board Member Bill Stricklend.

## V. APPROVAL OF MINUTES

Vice Chairman Penni Windsor asked for a motion to approve the minutes of the Regular Board meeting held on Monday January 9th, 2023. Board Member Bill Stricklend made a motion to approve the minutes. Secretary Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. Vice Chairman Penni Windsor asked for a motion to Suspend the Rules. Board Member Bill Stricklend made a Motion to Suspend the Rules. Motion failed with Secretary Tim White and Board member Michael Clay voting "yea". Vice Chairman Penni Windsor voting "nay"

VII. PUBLIC COMMENTS

Vice Chairman Penni Windsor asked for Public Comments. – There were none.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS –

**Commission** – Vice Chairman Penni Windsor asked for a motion to approve the request from County Administrator Ashleigh Bubbett to change the vacant Accountant position (Grade 110) to a Non-Exempt Chief Clerk position (Grade 110). Item failed - no motion or vote was made.

**Commission** – Vice Chairman Penni Windsor asked for a motion to approve the request from County Administrator Ashleigh Bubbett to approve the new Chief Clerk – Commission job description. Item failed - No motion or vote was made.

**Commission** – Vice Chairman Penni Windsor asked for a motion to approve the request from County Administrator Ashleigh Bubbett to replace an Account Clerk II position (Grade 106) with an Administrative Coordinator position (Grade 108). Item failed - No motion or vote was made.

**Commission** – Vice Chairman Penni Windsor asked for a motion to approve the request from County Administrator Ashleigh Bubbett to approve the new Administrative Coordinator – Commission job description. Item failed - No motion or vote was made.

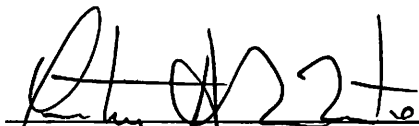
Board Member Bill Stricklend requested that the accountant position be added to the agenda for the next regular Personnel Board meeting scheduled for 3/13/2023.

X. Legal Update –

Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

XI. ADJOURNMENT

Vice Chairman Penni Windsor asked for a motion to adjourn the Personnel Board meeting. Board Member Bill Stricklend made the motion, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no "nay" votes being cast.

  
Secretary Tim White  
Marshall County Personnel Board  
Meeting Date: February 13<sup>th</sup>, 2023

3-13-2023  
Date