

## Promotions, Demotions & Transfers

Effective 07/05/2022 – Adam Riddle was promoted from an Assistant Jail Administrator to the Jail Administrator position.

Effective 07/16/2022 – Jason Bremer was promoted from Corrections Sergeant to the Assistant Jail Administrator position.

## Handbook Updates & Time & Attendance Memo

A copy of the handbook changes and the time and attendance memorandum from Jeff McLaughlin have been sent to all employees, department heads and elected officials for signatures

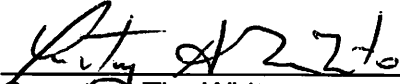
## Wellness Screenings

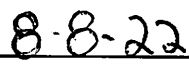
An on-site wellness screening is scheduled for Thursday, August 25th - 8:30 to 11:30 a.m.

Currently we are at 68% participation for our wellness screenings. A minimum of 80% participation is required to receive the discount.

## **XI. ADJOURNMENT**

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. Board Member Bill Stricklend made the motion to adjourn. Secretary Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

  
\_\_\_\_\_  
Secretary Tim White  
Marshall County Personnel Board  
Meeting Date: July 18<sup>th</sup>, 2022

  
\_\_\_\_\_  
Date

**VIII. NEW BUSINESS –**

**Personnel** –Chairman Watts asked for a motion to approve a request from Vice Chairman Penni Windsor to approve Resolution 22-01 recommending a cost of living raise for county employees for FY 22-23 Vice Chairman Penni Windsor made the motion. Board Member Michael Clay seconded the motion. Penni Windsor and Michael Clay cast “yea” votes. Tim White and Bill Stricklend cast “nay” votes. The motion carried with Chairman David Watts casting a tie-breaking “yea” vote.

**Personnel** –Chairman Watts asked for a motion to approve a request from Vice Chairman Penni Windsor to approve Resolution 22-02 recommending a merit increase for county employees for FY 22-23. Secretary Tim White made the motion. Board Member Bill Stricklend seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Personnel Board** –Chairman Watts asked for a motion to approve a request from Personnel Administrator Christy Kelley to revise the Equipment Operator I job description to remove the six-month time frame to acquire CDL’s. Secretary Tim White made the motion. Board Member Bill Stricklend seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**IX. Legal Update** – Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

**X. Staff Report** – Personnel Administrator – Christy Kelley

**Personnel Update for  
June 10<sup>th</sup>, 2022 – July 18<sup>th</sup>, 2022**

**New Hires**

David W. King	Equipment Operator III	Rehire	06/18/2021	Step 6 *
Richard F. Mason	Corrections Officer	Rehire	06/21/2022	Step 1 *
Leslie Allen	Mapper I	Rehire	07/11/2022	Step 2 *
Michael Hernandez	Voting Machine Attendant (Temp)		06/15/2022	N/A
Cynthia Anders	Center Manager – Grant COA P/T		06/21/2022	N/A
Lora Valentine	Bus Driver – Grant COA P/T		06/30/2022	N/A
Kennedy Cooper	Data Entry Clerk- COA(Temp-P/T)		07/11/2022	N/A

**Terminations**

Shawna B. Champion	Bus Driver – COA P/T	06/03/2022
Walker McKenney	Road Worker - Temporary	06/10/2022
Doran M. Cooper	Jail Administrator	06/10/2022
Jeremy M. Hasty	Dispatcher	06/18/2022
David Entrekin	Deputy Sergeant	06/22/2022
Anita McBurnett	EMA Director	06/30/2022
Charlie Adams	Equipment Operator Tech	07/15/2022

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, July 18th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, July 18th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

**Board member(s) present:** David Watts, Chairman  
Penni Windsor, Vice Chairman  
Tim White, Secretary  
Michael Clay, Board Member  
Bill Stricklend, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley and Personnel Specialist Janice Payne.

## I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

## II. INVOCATION

Secretary Tim White offered the invocation.

## III. PLEDGE OF ALLEGIANCE

Board Member Bill Stricklend led the Pledge of Allegiance.

## IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to approve the meeting agenda. Vice Chairman Penni Windsor made a motion to approve the agenda. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Monday June 13th, 2022. Board Member Bill Stricklend made a motion to approve the minutes. Secretary Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments.

None

## VII. OLD BUSINESS

There was None