

Promotions, Demotions & Transfers

Effective 02/01/2022: Elizabeth Atchley was promoted from a Sr. Corrections Officer to a Corrections Sergeant.

Effective 02/12/2022: Kim Garrison was promoted from a Sr. Revenue Clerk to an Administrative Coordinator – Revenue. Adam Riddle was promoted from a Corrections Sergeant to an Assistant Jail Administrator. Cagan Ridgway was promoted from a Deputy to a K-9 Investigator.

X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board Member Tim White made the motion to adjourn. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: February 14th, 2022



Date

V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

VI. OLD BUSINESS

Personnel – Chairman Whisenant asked for a motion to set a public hearing for proposed changes to Section 11.5 – Annual Leave in the Marshall County Personnel Board Handbook. Vice Chairman Penni Windsor made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission– Chairman Whisenant asked for a motion to create a new job description for an Equipment Operator Technician (Non CDL) position due to new FMCSA requirements. Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VII. NEW BUSINESS –

Appraisal – Chairman Whisenant asked for a motion to approve a request from Revenue Commissioner Michael Johnson to add an additional Real Property Appraisal position, in place of the Mapping Supervisor position funded by the County Commission for the current fiscal year. Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel – Chairman Whisenant asked for a motion to set a public hearing for proposed changes to Section 12.6.3 – Entry Level Pay for Full-time Classified Employees in the Marshall County Personnel Board Handbook. Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with one “nay” votes being cast by Vice Chairman Penni Windsor.

VIII. Legal Update – Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

IX. Staff Report –

Personnel Administrator Christy Kelley reported the following for period January 19th, 2022, thru February 11th, 2022.

New Hires

Austin Reagan	Equipment Operator – Dist. 3	01/24/2022
Meagan V. Long	Probate Clerk	02/07/2022
Gary T. Justice	Corrections Officer	02/07/2022

Terminations

Ola M. Swords	Center Manager	COA P/T	01/27/2022
Austin Reagan	Equipment Operator – Dist. 3		02/10/2022
Sarah Alexander	Custodian		02/03/2022

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, February 14th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 14th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Tim White, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley and Personnel Specialist Janice Payne.

CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

I. INVOCATION

The invocation was offered by Secretary David Watts.

II. PLEDGE OF ALLEGIANCE

Board Member Tim White led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to amend the meeting agenda to add a new job description. Vice Chairman Penni Windsor made a motion to amend the agenda. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Whisenant asked for a motion to approve the meeting agenda as amended. Board Member Tim White made a motion to approve the agenda as amended. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Tuesday January 25th, 2022. Vice Chairman Penni Windsor made a motion to approve the minutes. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.