

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, September 14th, 2020

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, September 14th, 2020. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:10 P.M.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Secretary
David Watts, Board Member
Martha Handschumacher, Board Member

Board member(s) absent: Ben Gamel, Vice Chairman

Also, present were Attorney Jeff McLaughlin, Christy Kelley, Personnel Administrator, Personnel Assistant Janice Payne, Probate Judge Andrea Lecroy, Commissioner Ronny Shumate, Revenue Commissioner Michael Johnson, EMA Director Anita McBurnett, April Johnson, Vicki Lowery, LeAnn Graves, Kim Garrison, Karen Young & Colby

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 5:10 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Attorney Jeff McLaughlin.

III. PLEDGE OF ALLEGIANCE

Board Member Martha Handschumacher led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Secretary Penni Windsor made a motion to approve. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday August 10th, 2020. Board Member Martha Handschumacher made the motion to approve the minutes of the Personnel Board meeting held on Monday, August 10th, 2020. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were no public comments.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

Personnel Board - Chairman Whisenant asked for a motion to approve the request of date change for the October 12th, 2020 Regular Personnel Board Meeting dates due to the state holidays to October 19th, 2020. Board Member David Watts made the motion to change the date for the next Regular Personnel Board Meeting to October 19th, 2020 due to the state holiday. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve the Attorney Support Agreement for the new fiscal year. Secretary Penni Windsor made a motion to approve the Attorney Support Agreement for the new fiscal year. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to table the Performance Evaluation System. Secretary Penni Windsor made a motion to table the Performance Evaluation System. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve the COVID-19 Resolution. Secretary Penni Windsor made a motion to approve the COVID-19 Resolution. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board- Chairman Whisenant turned the meeting over to Attorney Jeffrey McLaughlin for election of officers for the 2020-2021 fiscal year.

Attorney McLaughlin opened the floor for nominations for the office of Chairman of the Personnel Board. Charles Whisenant was nominated by Board Member David Watts. The nomination was seconded by Board Member Martha Handschumacher. Board Member David Watts moved to close the nominations for Chairman; seconded by Board Member Martha Handschumacher.

Attorney Jeff McLaughlin announced that the nominations for Chairman were closed. A roll call vote was taken for election for Chairman with the following results:

Chairman - Charles Whisenant -	Abstain
Vice Chairman - Ben Gamel -	Absent
Secretary – Penni Windsor -	Yes
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney McLaughlin declared Charles Whisenant as the Personnel Board Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Vice Chairman of the Personnel Board. Penni Windsor was nominated by Chairman Charles Whisenant. The nomination was seconded by Board Member David Watts. Chairman Charles Whisenant moved to close the nominations for Vice Chairman; seconded by Board Member David Watts.

Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Vice Chairman.

A roll call vote was taken for election of for Vice Chairman with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Ben Gamel -	Absent
Board Member – Penni Windsor -	Abstain
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney McLaughlin declared Penni Windsor as the Personnel Board Vice Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Secretary of the Personnel Board. David Watts was nominated by Martha Handschumacher. The nomination was seconded by Charles Whisenant. Charles Whisenant moved to close the nominations for Secretary; seconded by Penni Windsor.

Attorney Jeff McLaughlin announced that the nominations for Secretary were closed. Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Secretary.

A roll call vote for David Watts as Secretary was taken with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Ben Gamel -	Absent
Secretary – Penni Windsor -	Yes
Board Member – David Watts -	Abstain
Board Member – Martha Handschumacher -	Yes

Attorney McLaughlin declared David Watts as the Personnel Board Secretary.

Attorney McLaughlin turned the meeting back over to Chairman Whisenant.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel actions for the period of August 4th, 2020 to September 11th 2020 were:

There were seven (7) new hires:

Nickolas Bonds	EMA Communications / IT Officer	08/17/2020
Karen EntrekinSheriff –	Temporary	08/18/2020
Bradley Chambers	Deputy	08/24/2020
Jeremy Yother	Corrections Officer	08/31/2020
Christopher S. Williams	Equipment Oper. I – District 4	08/31/2020
Amberly Guffey	Dispatcher	09/08/2020
Valerie Garrard	Corrections Officer	09/08/2020

There were five (5) terminations:

George Harwell	EMA Operations Specialist	08/04/2020
Zachary Dorsett	Engineering Intern	08/27/2020
Matthew Sauls	Corrections Officer	08/28/2020
Roger Spears	Deputy	09/01/2020
James D. Sherrod	Equipment Oper. I – District # 2	09/08/2020

There was (1) transfer, for this time period.

Patrick Eason transferred from Deputy SRO to Deputy, effective 08/27/2020.

Flu-Shots


On-Site Flu Shots were scheduled for Tuesday, September 22nd for County Employees covered by the Local Government Healthcare Insurance.

Evergreen Pay Study

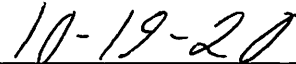
Reports are being finalized with the pay study information in order to provide salary information to the payroll department and for the individual personnel transaction forms for employee files. These changes will become effective on October 10th, 2020. We are in process of reviewing the first group of revised job descriptions from Evergreen Solutions.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Penni Windsor made the motion to adjourn. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: September 14th, 2020



Date