

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, August 10th, 2020

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, August 10th, 2020. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
David Watts, Board Member
Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, and Personnel Assistant Janice Payne. Representatives from Liberty National, Lincoln and Cobbs Allen were present, along with several elected officials and department heads.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 6:06 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Board Member David Watts.

III. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Charles Whisenant asked for a motion to amend the agenda to add an item concerning the broker selection for County benefits. Vice Chairman Ben Gamel made the motion. Motion died due to the lack of a second.

Chairman Charles Whisenant asked for a motion to approve the agenda. Board Member Martha Handschumacher made the motion. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Charles Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday July 13th, 2020. Secretary Penni Windsor made the motion to approve the minutes. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

Chairman Charles Whisenant asked for a motion to approve the proposed Personnel Board Budget for FY 20-21. Secretary Penni Windsor made the motion. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to approve the revised FLSA classification for the EMA Information Technology/Communication Systems Analyst position in the EMA department. Board Member David Watts made the motion. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to table the approval of an Employee Performance Evaluation System. Secretary Penni Windsor made the motion. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel Administrator Christy Kelley reported the following:

New Hires

Justin Hernandez	Voting Machine Attendant – Temp	07/10/2020
JoEllen Kirkland	Support Clerk	07/14/2020
Mark Golden	EMA – Building Grounds – Temp	07/23/2020
William Dowdy	EMA – Building Grounds – Temp	07/30/2020
Patrick Meeks-Baker	Corrections Officer	08/01/2020
Angel Casey	Building Cleaner	08/03/2020

Terminations

Candy Roden	Dispatcher	07/22/2020
Mark Golden	EMA- Building & Grounds – Temp	07/27/2020
Travion Ragland	Deputy	07/28/2020
Jeaneen Buchanan	Probate Clerk – Retired	07/31/2020
Andrea Waldrop	Corrections Officer	08/01/2020
William K. Dowdy	EMA- Building & Grounds – Temp	08/04/2020

Promotions, Demotions & Transfers

Terrell Mitchell & Eddie B. Ford transferred from Deputy to Deputy SRO, effective 07/27/2020.
Taylor Guthrie promoted from a Building Cleaner to a Probate Clerk, effective 08/03/2020.

Wellness Screenings – Local Government Healthcare

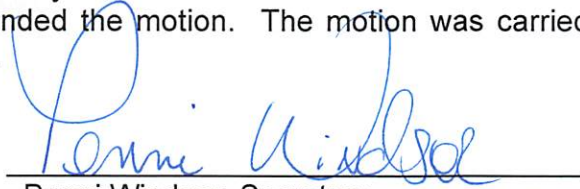
We reached our goal on wellness screenings to receive the discounted rate!

Evergreen Pay Study

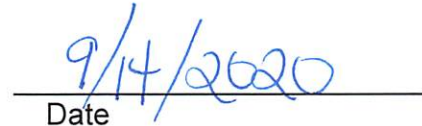
Letters were sent to all employees showing their current and new pay grade, step and rate. The raises will be effective October 10th, which is the first full payroll in the new fiscal year. I have received a lot of positive feedback from employees on their raises!

ADJOURNMENT

Chairman Charles Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Penni Windsor made the motion to adjourn. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: August 10th, 2020



Date