

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, May 13th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, May 13th, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:30 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Assistant Janice Payne, James Hutcheson, Cynthia King, Rhonda McCoy, Michael Johnson, and Jason Windsor.

Board member(s) absent: David Watts, Board Member

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 5:30 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Secretary Penni Windsor.

III. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for corrections or additions to the meeting agenda.

Chairman Whisenant asked for a motion to approve the meeting agenda. Vice Chairman Ben Gamel made a motion to approve. Secretary Penni Windsor made a motion to add an additional item to the agenda for a full pay scale study of all county employees paid for by the County Commission. Vice Chairman Ben Gamel accepted the amendment to the agenda. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday March 11th, 2019 (Did not meet in April). Secretary Penni Windsor made the motion to approve the minutes of the Personnel Board meeting held on Monday March 11th, 2019. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

Cynthia King, COA- Senior RX Coordinator, was present and provided an overview of her responsibilities at Council on Aging. Chairman Whisenant thanked her for attending the meeting.

VII. OLD BUSINESS

There was none.

VIII. NEW BUSINESS

District # 1 - Chairman Whisenant asked for a motion to approve the request from Commissioner Ronny Shumate to add an additional full-time Equipment Operator 1 (Grade 8) to his district. Board Member Martha Handschumacher made the motion to approve the request from Commissioner Ronny Shumate to add an additional full-time Equipment Operator 1 (Grade 8) to his district. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Revenue- Chairman Whisenant asked for a motion to approve the request from Revenue Commissioner Michael Johnson to change one of the Real Property Appraisal positions to a Personal Property Appraisal position. (same grade/pay). Member Martha Handschumacher made a motion to approve the request from Revenue Commissioner Michael Johnson to change one of the Real Property Appraisal positions to a Personal Property Appraisal position. (same grade/pay). Board Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Commission Office- Chairman Whisenant asked for a motion to approve the request from Chairman James Hutcheson to revise the Chief Maintenance Supervisor job description. (copy of proposed job description attached.) Vice Chairman Ben Gamel made a motion to approve the request from Chairman James Hutcheson to revise the Chief Maintenance Supervisor job description. (copy of proposed job description attached.) Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve Resolution 19-01 recommending that the County Commission Budget for and fund merit pay increases for all eligible classified service employees of the County. Board Member Martha Handschumacher made the motion to approve Resolution 19-01 recommending that the County Commission Budget for and fund merit pay increases for all eligible classified service employees of the County. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve a resolution to conduct a full pay scale study for all county employees paid for by the county commission. Secretary Penni Windsor made the motion to approve a resolution to conduct a full pay scale study for all county employees, paid for by the county commission. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated the EEOC claim was turned over to the County Commission.

STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the period of March 9th, 2019 to May 10th 2019.

There was eighteen (18) new hires:

Shane B. Prater	Corrections Officer	03/16/2019
David E. Entrekin	Deputy	03/18/2019
William Judd	Deputy	03/18/2019
Kaycee Stancil	Dispatcher	03/18/2019
Mercedes Rugart	Deputy	03/18/2019
Robert Morrow	Corrections Officer	04/01/2019
Robbie Lawson	Probate Clerk	04/02/2019
Candy Barros	Building Cleaner – Albertville	04/05/2019
Kyler Svenson-Mills	Corrections Officer	04/05/2019
Kevin Cormier	Corrections Officer	04/05/2019
Robert Johnson	Deputy	04/08/2019
Raymond Briscoe	Equipment Oper I – Dist # 1 -Temp	04/15/2019
Stephen McLamb	Administrative Coordinator	04/15/2019
Adam K. Phillips	Corrections Officer	04/15/2019
Jeremy Hasty	Corrections Officer	04/15/2019
Andrea Waldrop	Corrections Officer	04/18/2019
Wesley Damon	Equipment Oper. I – Dist 3 – Temp	04/29/2019
Cody Glass	Corrections Officer	05/06/2019

There were fourteen (14) terminations:

Kenneth Free	Resigned	Corrections Officer	03/13/2019
Stephanie Tabor	Resigned	Corrections Officer	03/20/2019
Jerry Loudermilk	Resigned	Equipment Oper. II	03/27/2019
Richard Wilkins	Terminated	Sr. Corrections Officer	03/27/2019
Wiley Dean	Resigned	Dispatcher	03/28/2019
Corey Brown	Resigned	Investigator	03/30/2019
Johnny Isom	Resigned	Appraiser Trainee RP	03/30/2019
John Rogers	Resigned	Building Maint. Tech.	04/19/2019
Travis Helms	Resigned	Corrections Officer	04/20/2019
Todd Adams	Resigned	SRO / Part-time	04/26/2019
Freddie Erby	Resigned	Dispatcher	04/26/2019
Michael Regan	Terminated	Appraiser Trainee RP	05/03/2019
Robbie Lawson	Terminated	Probate Clerk	05/03/2019
Russell Justice	Resigned	Communications/IT	05/07/2019

There was one (1) leave of absences to report for this time period.

Anita Gasaway, Corrections Officer in the Jail, is out on leave for her own serious Medical condition.

There was four (4) promotion/s, one (1) demotions or one (1) transfers for this time period.

Roger Sparks transferred to the open Investigator position, effective 03/30/2019. Keith Wilson was promoted to Chief Investigator, effective 03/30/2019. Jordan Elliott was promoted to Investigator, effective 04/01/2019. Sean Garmany was promoted to Sr. Corrections Officer, effective 04/13/2019. Jake Geckles voluntarily demoted to his previous Deputy position, effective 04/27/2019. Andy Atchley was promoted to Building Maintenance Tech., effective 04/29/19.

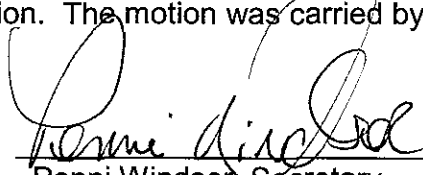
Invitations to the Personnel Board Meetings

There were two invitations sent out for the May board meeting.

Freddie Erby, Dispatcher in the Sheriff's office and Cynthia King, Sr. RX Coordinator at Council on Aging were invited to the Personnel Board Meeting.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Vice Chairman Ben Gamel made the motion to adjourn. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: May 13th, 2019

6/10/19

Date