

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, March 11th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, March 11th, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 4:45 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Sheriff Phil Sims, and Chief Deputy Doug Gibbs

Board member(s) absent: David Watts, Board Member
Janice Payne, Personnel Assistant

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 4:45 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Vice Chairman Ben Gamel.

III. PLEDGE OF ALLEGIANCE

Board Member Martha Handschumacher led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for corrections or additions to the meeting agenda. There were none.

Chairman Whisenant asked for a motion to approve the March 11th, 2019 meeting agenda. Chairman Ben Gamel made the motion to approve the March 11th, 2019 meeting agenda. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday February 11th, 2019. Secretary Penni Windsor made the motion to approve the minutes of the Personnel Board meeting held on Monday February 11th, 2019, and Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments. There were none.

VII. OLD BUSINESS

Sheriff - Chairman Whisenant asked for a motion to approve request from Sheriff Phil Sims to change the Chief Investigator position from a salaried position (exempt) to an hourly (non-exempt) position. Vice Chairman Ben Gamel made a motion to approve the request from Sheriff Sims to change the Chief Investigator from a salaried position (exempt) to an hourly (non-exempt) position. Secretary Penni Windsor seconded the motion. The motion carried by voice vote with no "nay" votes being cast.

VIII. NEW BUSINESS

Sheriff - Chairman Whisenant asked for a motion to approve the request from Sheriff Phil Sims to create a part-time Assistant Chief Deputy position in the Sheriff's office. Vice Chairman Ben Gamel made a motion to approve the request from Sheriff Phil Sims to create a part-time Assistant Chief Deputy position in the Sheriff's office. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Sheriff - Chairman Whisenant asked for a motion to approve the job description for a part-time Assistant Chief Deputy position in the Sheriff's office. Vice Chairman Ben Gamel made a motion to approve the job description for the part-time Assistant Chief Deputy position in the Sheriff's office. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Sheriff - Chairman Whisenant asked for a motion to approve the job description changes for the Chief Investigator position reflecting the change from salaried (exempt) to hourly (non-exempt), and the "reports to" information. Vice Chairman Ben Gamel made a motion to approve the job description changes for the Chief Investigator position reflecting the change from salaried (exempt) to hourly (non-exempt), and the "reports to" information. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve leave without pay request. Secretary Penni Windsor made the motion to approve leave without pay request. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated he received a letter inquiring about Chris Bearden from Gina Coggin.

STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the period of January 12th, 2019 to February 11th 2019.

There was sixteen (16) new hires:

Robert Grissom	Deputy	02/11/2019
Roger Spears	Deputy	02/11/2019
Tamangi Lewis	Deputy	02/11/2019
Ted Thompson	Deputy	02/11/2019
Brandon Buffington	Corrections Officer	02/11/2019
Daniel Glassco	Corrections Officer	02/11/2019

Doran Cooper	Jail Administrator	02/14/2019
Lauryn Waldon	Chief Clerk – Sheriff	02/19/2019
Scottie Childress	Corrections Officer	02/25/2019
James Striplin	Deputy	02/25/2019
Devin C. Harris	Corrections Officer	02/27/2019
Amanda McCormack	Court Clerk – Sheriff	03/04/2019
Stephanie Tabor	Corrections Officer	03/04/2019
Chuck McKinney	Corrections Officer	03/04/2019
Michael Regan	Appraiser Trainee – Real Prop.	03/04/2019
Nickolas Bonds	Appraiser Trainee – Real Prop	03/04/2019

There were four (4) terminations:

Hunter Gillilan	Terminated - Probationary	Corrections Officer	Jail
Brandon Buffington	Resigned – Personal	Corrections Officer	Jail
Scottie Childress	Terminated – Probationary	Corrections Officer	Jail
Adam Davis	Resigned – Other Employment	Dispatcher	Jail

There was one (1) leave of absences to report for this time period.

Anita Gasaway, Corrections Officer in the Jail, is out on leave for her own serious Medical condition.

There was six (6) promotion/s, no demotions or transfers for this time period.

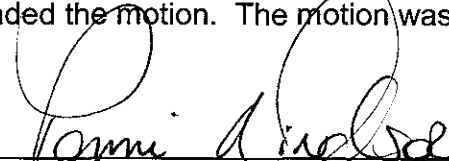
Charles Greer was promoted from Deputy to Deputy Sergeant, effective 02/16/2019.
 Robert Fann was promoted from Deputy to Deputy Sergeant, effective 02/16/2019.
 Brandy Rains was promoted from Probate Clerk to Probate Court Clerk, effective 02/18/2019.
 Joshua Kirkland was promoted from Corrections Officer to the Commissary Store Manager, 02/16/2019.
 Jake Geckles was promoted from Deputy to Deputy Sergeant, effective 02/16/2019.
 William “Bill” Parmley was promoted from Deputy Sergeant to Deputy Lieutenant, effective 02/16/2019.

Invitations to the Personnel Board Meetings

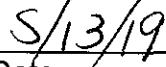
There were no invitations sent out for the March board meeting.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Penni Windsor made the motion to adjourn. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



 Penni Windsor, Secretary
 Marshall County Personnel Board
 Meeting Date: March 11th, 2019



 Date