

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, March 12th, 2018

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, March 12th, 2018 in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:04 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Jason Windsor, Board Member
David Watts, Board Member

Board member(s) absent: Don Mitchell, Secretary

Also present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, and Personnel Assistant Janice Payne. Accounting Specialist Penni Windsor was present during the work session immediately prior to the board meeting.

I. CALL TO ORDER

Chairman, Charles Whisenant called the meeting to order at 5:04 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Board Member Jason Windsor.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Ben Gamel led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for corrections or additions to the meeting agenda. There were no corrections or additions. Vice Chairman Ben Gamel made the motion to approve the agenda. Board Member Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on February 12, 2018. Board Member David Watts made the motion to approve the minutes of the Personnel Board meeting. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Whisenant asked for Public Comments.

There were none.

VII. OLD BUSINESS

County Commission- Consider request from the Marshall County Commission to consider necessary amendments to the Marshall County Handbook to pay employees performing essential operations, who are required to work during inclement weather while the Courthouse is closed.

Chairman Whisenant asked for a motion for a public hearing, to be held at 5:15 p.m. on April 19, 2018, to consider necessary amendments to the Marshall County Handbook regarding the pay of employees performing essential operations, who are required to work during inclement weather while the Courthouse is closed. Board Member Jason Windsor made the motion. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Whisenant asked for a motion for the regular meeting to be held April 19, 2018, at 5:45 p.m. Board Member Jason Windsor made the motion. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VIII. NEW BUSINESS

NONE

IX. LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

X. STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the period of February, 3rd 2018 to March 8, 2018.

There were eight (8) new hires:

Andrea Dorsett	Appraisal Technician I	Mapping & Appraisal
Tammi Johnson	Cleaning Supervisor – Albertville	Building Maintenance
Brantley Mathis	Corrections Officer	Jail
Hunter Patterson	Corrections Officer	Jail
Freddie Erby	Dispatcher	Jail
Charlotte Marchman	Revenue Clerk / Part-time	Revenue
John W. Long	Equipment Operator I / Temp	District # 2
Elizabeth Swezeny	Meals on Wheels Driver / P/T	Council on Aging

There were five (5) terminations:

Billy Mauldin	Resigned	Corrections Officer	Jail
Joshua Willis	Resigned	Deputy	Sheriff's
Levi Taylor	Resigned	Corrections Officer	Jail
Daniel Jones	Terminated	Corrections Officer	Jail
Tiffanie Campbell	Resigned	Appraiser Trainee R/P	Mapping & Appraisal

There was one (3) leave of absences to report for this time period.

Leave without pay was awarded to Tammi Johnson, Cleaning Supervisor, in the Maintenance Department, due to illness. Wilson Kennamer, EMA-GIS Planner, was approved for FMLA leave and sick leave donation for his own serious health condition. David Plunkett, Corrections Sergeant, in the Jail is currently out on leave for his own serious health condition and was approved for sick leave donation.

There was no promotion/s, demotions or transfers for this time period.

Employee Elect - Personnel Board Member

Board member Jason Windsor's term will expire in May of this year. We will start the process of electing a new board member in the upcoming weeks.

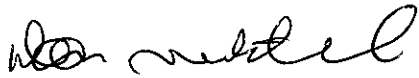
Invitations to the Personnel Board Meetings

There were two (2) invitations sent out for the March meeting.

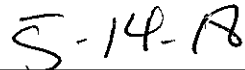
Invitations were sent to Joshua Lynch, Equipment Operator III, in District # 2 and Patti Dorsett, Probate Clerk, in the Probate Office.

XI. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board Member Jason Windsor made the motion to adjourn, Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



Don Mitchell, Secretary
Marshall County Personnel Board
Meeting Date: March 12th, 2018



Date