The regular monthly meeting of the Marshall County Personnel Board was held on Monday, January 8th, 2018 in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman, Charles Whisenant called the meeting to order at 4:15 P.M.

**Board member(s) present:**
- Charles Whisenant, Chairman
- Ben Gamel, Vice Chairman
- Don Mitchell, Secretary
- Jason Windsor, Board Member
- David Watts, Board Member

**Board member(s) absent:**
- None

Also present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Assistant Janice Payne, and County Engineer, Bob Pirando. Chairman James Hutcheson was present during the work session immediately prior to the board meeting.

I. **CALL TO ORDER**

   Chairman, Charles Whisenant called the meeting to order at 4:30 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. **INVOCATION**

   The invocation was offered by Secretary, Don Mitchell.

III. **PLEDGE OF ALLEGIANCE**

   Board Member, Jason Windsor led the Pledge of Allegiance.

IV. **APPROVAL OF AGENDA**

   Chairman Whisenant asked for corrections or additions to the meeting agenda. There were no corrections or additions. Secretary, Don Mitchell made the motion to approve the agenda. Board Member, David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

V. **APPROVAL OF MINUTES**

   Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on October 5th, 2017. Vice Chairman, Ben Gamel made the motion to approve the minutes of the Personnel Board meeting. Secretary, Don Mitchell seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VI. **PUBLIC COMMENTS**

   Chairman Whisenant, asked for Public Comments.

   There were none.
VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. Engineering - Consider request from County Engineer, Bob Pirando, to donate sick leave to a departmental merit status employee.

Chairman Whisenant asked for a motion to confirm the eligibility of the employee to accept sick leave donations. Board Member, Jason Windsor made the motion to confirm the eligibility of the employee to accept sick leave donations. Board Member, David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

IX. LEGAL UPDATE

Board Attorney Jeffery McLaughlin stated there was nothing to report at this time.

X. STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the period of October 3rd, 2017 to December 31, 2017.

There were thirteen (13) new hires:

Joshua Eller          Dispatcher          Jail
Dawn Barnhill        Bus Driver - P/T     Council-On-Aging
Ruth Alletta Green   Corrections Officer  Jail
Thomas Robertson     Equipment-Operator I  District # 3
Kenyon Baker         School Resource Officer - P/T  Sheriff’s
Melissa Fuell        Revenue Clerk       Revenue
Tiffanie Campbell    Appraiser Trainee – Real Property  Mapping & Appraisal
Johnny Isom          Appraiser Trainee – Real Property  Mapping & Appraisal
Andrea Dorsett       Clerk – Temporary    Mapping & Appraisal
Dylan Hathcock       Corrections Officer   Jail
Lukas Duncan         Corrections Officer   Jail
Daniel Jones         Corrections Officer   Jail
Richard Brown        Corrections Officer   Jail

There were nineteen (19) terminations:

Charles Tinsley      Equipment Operator II  District # 4  Resigned
Barbara Martin       Homemaker – P/T       COA  Assignment Ended
Charles Stephens     Bus Driver – Martins – P/T  COA  Resigned
Mark Patton          SRO                      Sheriff’s  Resigned
Dustin McCay         Corrections Officer    Jail  Resigned
Jonathan Wall        Corrections Officer    Jail  Resigned
Brenda Pointer       Sr RX Coordinator    COA  Retired
Lloyd Howell         Security – P/T        Commission Terminated
Glenda Woods  Homemaker – P/T  COA  Assignment Ended  
Opal Canterberry  Homemaker – P/T  COA  Assignment Ended  
Jermaine McCormack  Deputy  Sheriff’s  Resigned  
Jessica Bodine  Administrative Coordinator  Sheriff’s  Resigned – Other Employment  
Jeremy Hasty  Corrections Officer  Jail  Terminated  
Roger Spears  Deputy Sergeant  Sheriff’s  Retired  
Brandon Pugh  Equipment Operator I  District # 1  Resigned  
Jimmy L. Sims  Equipment Operator I  District # 4  Resigned – Other Employment  
Lukas Duncan  Corrections Officer  Jail  Resigned  
Vera White  Center Mgr- Martling – P/T  COA  Resigned  
Nancy Sims  Cleaning Supervisor  Courthouse  Retired  

There was no leave of absences to report for this time period.

There was four (4) promotion/s for this time period.

Cagan Ridgway was promoted from a Corrections Officer to a Deputy, effective 11/11/2017.  Robert Gage Wilson transferred from a Commissary Store Manager to a Deputy, effective 11/11/2017, Jessica Martin was promoted from a Court Clerk to the Administrative Coordinator – Sheriff position, and Darrell Wilson was promoted from a Deputy to a Deputy Sergeant, effective 12/23/2017.

Invitations to the Personnel Board Meetings

There were two (2) invitations sent out for the January meeting.

Invitations were sent to Justen Staton, Equipment Operator I in District # 1 and Melissa Fuell, Revenue Clerk in the Revenue Office.

XI. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Don Mitchell made the motion to adjourn, Board Member, Jason Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Don Mitchell, Secretary  
Marshall County Personnel Board  
Meeting Date: January 8th, 2018  

Date