

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES
Monday, February 14, 2011

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 14, 2011, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Board Chairman Jason Windsor called the meeting to order at 6:55 P.M.

The following Board members were present:

Jason Windsor, Chairman
Martha Handschumacher, Vice Chairman
Talmadge Butler, Secretary
Charles Whisenant, Board Member

Also present were Attorney Clint Maze, Personnel Administrator Christy Kelley, and Personnel Assistant Beverly Lemons.

I. CALL TO ORDER

Board Chairman Jason Windsor called the meeting to order at 6:55 P.M. He asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Board Chairman Jason Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board member Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Jason Windsor asked if there were any corrections or additions to the meeting agenda. There were none. Chairman Windsor entertained a motion to approve the agenda as written. Vice Chairman Martha Handschumacher made a motion to approve the agenda as written. Board Secretary Talmadge Butler seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Windsor asked for a motion to approve the minutes for the January 25, 2011 Personnel Board meeting. Board member Charles Whisenant offered a motion to approve the minutes. Vice Chairman Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

There were no public comments.

VII. OLD BUSINESS.

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. LEGAL UPDATE

None.


X. STAFF REPORT

Personnel Administrator Christy Kelley reported the following personnel actions for the month of January, 2011.

- There were two (2) new hires for the month of January:
1 – Deputy (part-time) Sheriff's Dept.
1 – EMA Operations Support Specialist (part/time) EMA
- There were four (4) terminations for the month of January:
1 – Corrections Officer Jail
1 – Road Maintenance Technician District #1
1 – GIS Technician I Appraisal
1 –Deputy Lieutenant Sheriff's Dept.
- There were two (2) employees requesting leaves of absence in the month of January. One employee was approved for intermittent FMLA leave to care for her mother; and one employee was approved for 12 weeks of FMLA leave for the birth of her child in March.
- There were no promotions or demotions in the month of January.
- Invitations were sent to two employees to attend the Personnel Board Meeting.

XI. ADJOURNMENT

Chairman Windsor asked for a motion to adjourn the meeting. Board member Charles Whisenant made the motion to adjourn the meeting. Board Secretary Talmadge Butler seconded the motion. The motion carried by voice vote with no "nay" votes being cast.



Talmadge Butler, Board Secretary
Marshall County Personnel Board
Meeting Date: February 14, 2011

3/14/11
Date