

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES
Monday, December 14, 2009

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, December 14, 2009 in the Commission Chamber of the Marshall County Courthouse in Guntersville, Alabama. Chairman Benny Frazier called the meeting to order at 6:00 P.M.

The following Board members were present:

Benny Frazier, Chairman
Jason Windsor, Vice Chairman
Martha Handschumacher, Secretary
Bobby Boen, Member

Also present were Attorney Clint Maze, Personnel Administrator Christy Kelley, and Personnel Assistant Beverly Lemons.

I. CALL TO ORDER

Chairman Benny Frazier called the meeting to order at 6:00 P.M. He asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Board member Jason Windsor offered the invocation.

III. PLEDGE OF ALLEGIANCE

Board member Martha Handschumacher led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Frazier asked if there were any corrections or additions to the meeting agenda. Board member Martha Handschumacher made a motion that the agenda be amended to include considering a request from the Marshall County Commission. There was no second to the motion.

Chairman Frazier then entertained a motion that the agenda be approved as written. Board member Jason Windsor made the motion that the agenda be approved as written. Board member Bobby Boen seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Frazier asked for a motion to approve the November 9, 2009 minutes. Board member Bobby Boen offered a motion to approve the minutes as written. Board member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Frazier asked if there were any public comments. There were none.

Chairman Frazier acknowledged the guest that was present for the meeting, Timothy Simpson from District #3. Mr. Simpson explained his duties at the District #3 Shop.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

A. PERSONNEL BOARD – Consider election of Personnel Board Officers

Chairman Frazier turned the meeting over to Personnel Board Attorney Clint Maze to conduct the business of election of officers.

Attorney Maze entertained a motion to elect officers by nomination and acclamation. Board member Jason Windsor offered the motion to elect officers. Board member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman - Attorney Maze asked for a nomination for the position of Chairman. Board member Bobby Boen nominated Jason Windsor for the position of Chairman. The motion was seconded by Chairman Benny Frazier. A roll call vote was taken with the following results:

Martha Handschumacher	Yes
Bobby Boen	Yes
Benny Frazier	Yes
Jason Windsor	Abstained

Vice Chairman – Attorney Maze asked for a nomination for the position of Vice Chairman. Chairman Benny Frazier nominated Bill Elkins as Vice Chairman. There was no second to the motion and the motion

died. Attorney Maze asked for a second nomination. Board member Jason Windsor nominated Benny Frazier for the Vice Chairman position. The motion was seconded by Board member Bobby Boen. A roll call vote was taken with the following results:

Martha Handschumacher	Yes
Bobby Boen	Yes
Jason Windsor	Yes
Benny Frazier	Abstained

Secretary – Attorney Maze asked for a nomination for the position of Secretary. Chairman Benny Frazier nominated Martha Handschumacher for the position of Secretary. The motion was seconded by Board member Bobby Boen. A roll call vote was taken with the following results:

Jason Windsor	Yes
Benny Frazier	Yes
Bobby Boen	Yes
Martha Handschumacher	Yes

Attorney Maze stated that new officers for the upcoming year are as follows:

Chairman: Jason Windsor
Vice Chairman: Benny Frazier
Secretary: Martha Handschumacher

Attorney Maze then turned the meeting back over to Chairman Frazier.

B. PERSONNEL BOARD – Discuss No-Smoking Policy.

Chairman Frazier stated that it was his understanding that an ordinance had been passed by the City of Guntersville banning smoking in all public buildings. Board Member Jason Windsor stated the County Commission had passed that this would be a no-smoking building, as would all government buildings controlled by the County. No action was taken by the Board regarding this matter.

X. LEGAL UPDATE

Attorney Clint Maze reported there were no legal updates at this time.

XI. STAFF REPORT

Personnel Administrator Christy Kelley reported the following:

- There were three (3) new hires for the month of November:
 - 2 – Corrections Officers Jail
 - 1 – Dispatcher Jail
- There were three (3) terminations for the month of November:
 - 1 – Road Maint. Specialist District #3 P/T
 - 1 – Road Maint. Technician District #2
 - 1 – Deputy Sheriff's Dept.
- There were no promotions or demotions to report.
- Invitations were sent to two employees to attend the Personnel Board Meeting.
- Benefits open enrollment was held for County employees during the month of November.
- The Alabama/Auburn Food Drive was held during November.

XII. ADJOURNMENT

Chairman Benny Frazier asked for a motion to adjourn. Board member Jason Windsor offered the motion followed by a second from Board member Bobby Boen. The motion was carried by voice vote with no "nay" votes being cast.

M. Handschumacher
 Martha Handschumacher, Board Secretary
 Marshall County Personnel Board
 Meeting Date: December 14th, 2009

3-8-10
 Date