

**MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES**  
**Monday, April 12, 2010**

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, April 12, 2010, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Jason Windsor called the meeting to order at 6:00 P.M.

The following Board members were present:

Jason Windsor, Chairman  
Benny Frazier, Vice Chairman  
Martha Handschumacher, Secretary  
Bill Elkins, Member  
Bobby Boen, Member

Also present were Attorney Clint Maze, Personnel Administrator Christy Kelley, and Personnel Assistant Beverly Lemons.

**I. CALL TO ORDER**

Chairman Jason Windsor called the meeting to order at 6:00 P.M. He asked everyone to stand for prayer and the Pledge of Allegiance.

**II. INVOCATION**

Vice Chairman Benny Frazier offered the invocation.

**III. PLEDGE OF ALLEGIANCE**

Board member Bill Elkins led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Chairman Windsor asked if there were any corrections or additions to the meeting agenda. Vice Chairman Benny Frazier made the motion that the agenda be approved as written. Board member Bobby Boen seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

**V. APPROVAL OF MINUTES**

Chairman Windsor asked for a motion to approve the minutes for the March 8, 2010 meeting. Board member Bill Elkins offered a motion to approve the minutes. Board member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

## **VI. PUBLIC COMMENTS**

Chairman Windsor asked Deputy Michael Acquaviva to introduce himself and explain his duties to the Board. Mr. Acquaviva explained his job as an Investigator with the Sheriff's Department and the Drug Unit. Chairman Windsor then asked David Kelley from District #3 to introduce himself. Mr. Kelley explained his duties as a Road Maintenance Specialist. Chairman Windsor asked if either Mr. Acquaviva or Mr. Kelley had any questions. There was a discussion regarding political activity on the job. There was also a discussion regarding military leave policies.

## **VII. OLD BUSINESS**

### **PERSONNEL BOARD – Consider clarification of language concerning placement of individuals who voluntarily accept a position in a lower grade within the classification plan**

Chairman Windsor asked Attorney Clint Maze for his recommendations regarding this item. Attorney Maze requested that the first and second items under old business, which were tabled at the March 8, 2010 Board Meeting, be considered together.

### **PERSONNEL BOARD – Consider clarification of language concerning placement of exempt and non-exempt employees involuntarily placed in a lower grade within the classification plan**

Attorney Maze explained the changes needed in the policies for these two items. After discussion regarding the changes, the Board took no action regarding these items, leaving the items tabled.

### **PROBATE OFFICE – Consider request from Chief Clerk, Andrea LeCroy, for guidance on FMLA Leave**

Attorney Maze explained items included in a memorandum drafted in response to questions asked by Ms. Andrea Lecroy at the March 8, 2010 Board Meeting. After a discussion, Vice Chairman Benny Frazier made the motion to take the item off the table. Board Member Bill Elkins seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Board member Bill Elkins made the motion to approve the memorandum to Ms. Andrea LeCroy, Chief Probate Clerk, as presented by Attorney Maze, as the Board's official response to questions asked by Ms. LeCroy. Vice Chairman Benny Frazier seconded the motion. After discussion, the motion was carried by voice vote with no "nay" votes being cast.

## **VIII. NEW BUSINESS**

No new business.

